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## Duty Of Care Annual Controlled Waste Transfer Note SIC Code: 38-320

In order to comply with the duty of care imposed on us by the:

- Control of Pollution (Amendment) Act 1989
- The Controlled Waste (Registration of Carriers and Seizure of Vehicles) Regulations 1991
- Environmental Protection Act 1990
- Environmental Protection (Duty of Care) Regulation 1991

We therefore issue a new duty of care waste transfer note, to cover our activities of removing your waste metals, from your premises for the period 1st August 2017 - 31st July 2018.

Please therefore find attached a copy of our transfer note, **we would be grateful if you would complete and sign where shown and return the pink copy for the attention of myself as soon as possible.**

May I remind you that regulations require you to keep your copy of our Duty of Care certificate for a period of one year, which may have to be made available to the Waste Regulation Authority if so required.

Please find included a copy of our Waste Carrier Transfer Certificate, which you may display in order to show your compliance with the legislation.

Furthermore this will also provide an agreement for Alutrade Limited to continue collecting Scrap from your premises for the year.

Should you have any queries or require any further information, please do not hesitate to contact me.

I confirm that I have fulfilled my duty to apply the waste hierarchy as required by Regulation 12 of the Waste (England and Wales) Regulations 2011.

Yours Sincerely

A handwritten signature in black ink, appearing to read "Malcolm George".

Malcolm George

# Duty Of Care

## Annual Controlled Waste Transfer Note

### Section A - Description of Waste:

1. How is the waste contained (Please mark one or more boxes)

Skip  Stillages  Bales  Tubs   
 Bins  Loose  Bags  Other

If Other Please State: \_\_\_\_\_

2. The Quantity of waste is as per Alutrade's weighbridge ticket: Tickets issued for every collection

### Section B - Current Holder of the Waste:

1. Company Name: \_\_\_\_\_ SIC Code: \_\_\_\_\_

2. Company Address: \_\_\_\_\_ EWC Code: \_\_\_\_\_

3. Which of the following are you (Please mark one or more boxes)

Producer of waste  Holder of waste disposal or waste management licence  Licence No: \_\_\_\_\_  
 Issued by: \_\_\_\_\_

Importer of waste  Exempt from requirement to have a waste disposal or waste management licence  Reason: \_\_\_\_\_

Waste Collection authority  Registered waste carrier  Registration No: \_\_\_\_\_  
 Issued by: \_\_\_\_\_

### Section C - Person Collecting the Waste:

1. Company Name: **Alutrade Limited**

2. Company Address: **Tat Bank Road, Oldbury, West Midlands, B69 4NH** SIC Code: **38320**

3. Which of the following are you (Please mark one or more boxes)

Waste Collection authority  Holder of waste disposal or waste management licence  Licence No: **EAWL 100380**  
 Issued by: **Environment Agency**

Exporter  Exempt from requirement to have a waste disposal or waste management licence  Give Reason:

Registered waste carrier  Reg No: **CBDU88539**  
 Issued by: **Environment Agency**

### Section D

1. Address of place of transfer / collection point: as in Section B

2. Date of Transfer: **N/A** 3. Period of Cover: **1st August 2017 - 31st July 2018**  
 (This will also ensure Alutrade will continue collecting scrap from your premises for the year)

I confirm that I have fulfilled my duty to apply the waste hierarchy as required by Regulation 12 of the Waste Regulations 2011

4. Signed \_\_\_\_\_

5. Signed  \_\_\_\_\_

Full Name: \_\_\_\_\_

Full name: **Malcolm George**

Representing: \_\_\_\_\_

Representing: **Alutrade Limited**